

## Appendix A Summary of Changes

The table below shows significant program and policy changes for Fiscal Year 2018-2019. The effective date for all revisions is July 1, 2018.

Section	Topic	Revision
General	Lead-Safe Work	DOE no longer maintains a “lead-safe weatherization” program. All references to that program are changed to refer to “lead-safe work” that conforms to Wisconsin DHS regulations.
2	General Management	Language added to reflect movement of many program working documents from the public HE+ web site to a password-secured Sharepoint site.
2.1.1	Conflict of Interest	Agencies are required to document conflicts of interest and their resolutions, making any documents available to DEHCR upon request. The requirement to report each conflict to DEHCR immediately is removed. The one exception; the requirement remains in place that DEHCR shall review and approve (or deny) the audit and work order for any weatherization-funded work at a property in which the Agency has an interest, and shall inspect the completed work.
2.2.2	Timely WisWAP Data Entry	Requires entry of measures and estimated costs into WisWAP within five days of signed Work Agreement. Requires updating job status (deferral, completion, actual costs, job completion date) promptly.
2.2.3	Customer Files	Allows for use of electronic data files, as long as a hard copy record is created that includes accurate references to the location of all stored digital/electronic files.
3.2.1	Eligibility Timeline	Clarifies that, when multiple Home Energy Plus (eligibility) applications are on file, the most recent one shall be used to determine customer eligibility.
4.2.2	Freezer Replacement and Removal	Allows replacement (when cost-effective) of freezers as small as seven (7) cubic feet in size.
5.3	Allowable Costs	Integrates 2 CFR 200 standards for bonus and incentive compensation programs.
5.3.8	Blending Funds	Allows use of DOE funds in single-family units and side-by-side duplex units, where installed ventilation conforms to ASHRAE 62.2-16.
5.3.8	Blending Funds	Adopts DOE guidance that DOE funds shall not be used to replace windows or doors.
5.3.9	Average Unit Cost	Raises average unit cost from \$7,212 to \$7,261.
6.6	Procurement Method and Contract Cost	Revises Table 6.1 to reflect requirement that a Retention Agreement be in place with any contractor that is reimbursed through Wx funds for attending training.
6.8.1 (7)	Bid Procedures	Clarifies minor omissions policy.
6.8.1. (7)	Bid Procedures	Requires documentation (conforming to 2 CFR 200) regarding due diligence for any procurement action with less than three (3) bids received.
6.10	Vehicle Lease and Purchase	Removes requirement for prior DEHCR approval of vehicle purchase or lease.
6.12	Specifications	In conformance with DOE SWS, removes requirement of minimum 20 year expected service for some weatherization measures.
7.4.1	Vehicle Disposal	Requires prior DEHCR approval to dispose of vehicles only when acquired with DOE or EAP funds <i>and</i> the current fair market value $\geq$ \$5,000.

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The table below shows significant program and policy changes for Fiscal Year 2018-2019. The effective date for all revisions is July 1, 2018.

Section	Topic	Revision
7.4.2	Equipment and Tool Disposal	Requires prior DEHCR approval to dispose of non-consumable equipment or tools only when acquired with DOE or EAP funds <i>and</i> the current fair market value $\geq$ \$5,000.
8.2.1	Required Diagnostic Testing	Requires DEHCR guidance (via Help Desk) when an “As-Is” blower test will be bypassed because of presence of PACM.
8.3	Electronic Audits and Measures Lists General	Requires conformance to the “Weatherization Assistant Guide” in completion of electronic audits/models.
8.3.2.1 (6)	General Rules for Data Entry...	Adds requirement to include existing air conditioner data in Weatherization Assistant audits/models.
8.3.2.2	Fuel Records	Policy change to no longer require actual fuel records for bulk fuel homes.
8.6.1.1 (6) d	Informational Modeling	Allows existing electric baseboard heaters to be disabled and left in place.
8.7.1	Lighting	Allows DOE funds for LED lighting, removes 1.5 hour estimated burn time requirement, and allows LED torchieres.
8.7.4	Freezer Replacement and Removal	Allows replacement (when cost-effective) of freezers as small as seven (7) cubic feet in size.
8.8.2	Mechanical Ventilation	Incorporates ASHRAE 62.2-16 where applicable.
8.10	Code Compliance	Adds Table 8.3; Weatherization Measures and Associated State Building Codes
9.1.1	Health and Safety Checklist	Updates use of new unified H&S Checklist that satisfies DOE WPN 17-7, clarifies required use of checklist and signature requirements.
9.5 and all subsections	Lead-Safe Work	DOE no longer maintains a “lead-safe weatherization” program. All references to that program are changed to refer to “lead safe work” that conforms to Wisconsin DHS regulations.
9.6.1	Asbestos-Containing Materials (ACM)	Requires that customers who clear a deferral for ACM by having asbestos removed provide proof of valid “passed” clearance tests, per DOE WPN 17-7.
9.6.3.7	Testing for Asbestos	Allows program fund for PACM testing. Requires that positive test results that result in deferral be made available to building owner.
9.6.4.3	Blower Door Testing	Clarifies test protocol in buildings with PACM.
9.8	Cooking Stoves	Requirement to test gas range-top burners for CO is removed.
Appendix B	HE+ Resources	New appendix added with a summary of Home Energy Plus electronic resources and administrators.
Appendix C	Weatherization Specifications	Required material specifications referenced in Chapter 6 were added as an appendix. Editable version is available on the HE+ Procurement SharePoint page.
Appendix D	WisWAP Reporting	Sump pit covers and sealing added to XHAQ035.